

ADULT EDUCATION CENTER COURSE EXPLORATION FOR REENTRANTS

Going back to school as an adult is becoming increasingly common, but what sparks this decision? This worksheet is designed to guide individuals who are looking for educational opportunities at an adult education center.

IDENTIFY YOUR GOALS

Use the chart below to identify your goals, and then, rank them from 0 to 5. Zero being not important at all to five being extremely important. You can add details as to the reason for your score.

My Goals	Rank 0 to 5	Reason
Learn New Skill/Trade		
Earn GED/HiSET		
Start a New Career/Business		
Basic Literacy		
Adult Basic Education		
Digital Literacy		
Life Skills		
Learn English		
Other		

If your goals include learning a new skill/trade or start a new career, consider the skills you currently possess as well as those where you envision growth and improvement. Use the following questions to help you determine which courses may be best for you.

Questions	My Answer
Are there specific industries or job sectors in which I want to work?	
What practical skills or certifications are in demand in my area?	
What skills do I currently possess?	
What skills do I need to obtain or improve?	

COURSE PREFERENCES

Even if you know the exact course you want to take, it's a good idea to create a list of preferences, so that you have a back-up plan in case you don't get your top choice.

Questions	My Answer
Am I looking for a short-term certification program or a longer term degree option?	
Do I prefer in-person or online classes, or a mix of both, and why?	
What class schedule would be best for me? Daytime, evening, or weekend sessions?	
Do I enjoy collaborative group work and discussions, or do I prefer more individual-focused learning?	
How important is regular feedback from instructors and interaction with fellow students in my course?	
Am I interested in courses that offer a certification or license upon completion to enhance my employability?	
Are there any barriers to my learning? (time constraints, learning disabilities, etc.)	

What learning style do I like best? (visual, auditory, hands-on, traditional, etc.)	
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RESEARCH & SELECTION

List five potential adult education centers in your area. Then, research each provider’s course offerings, reputation, and reviews to help narrow down your selections.

Name/Location of Center	Course Name	Online/In-Person	Dates of Course	Registration Deadline	Contact Information

FINANCIAL CONSIDERATIONS

Most courses offered at adult education centers are free. However, some may charge a fee. In the space below, fill in any associated costs to see which meet your budget.

Course Name	Application Fee	Cost of Materials (books, etc.)	Additional Costs (transportation, etc.)	Total Cost

REGISTRATION PROCESS

Use the checklist below to ask what documents and information are required to register.

- Government-issued photo ID (Driver’s license, state ID, passport, etc.)
- Social security card or other proof of identification
- Transcripts (high school diploma, GED certificate, or any other relevant educational documents)
- Contact information (current address, phone number, and email address)
- Legal documents (depending on your situation, you may need to provide legal documentation that proves you’re eligible to participate in educational programs; this could include probation or parole approval)
- Proof of Residency
- Other _____

Notes
